



Requirement Check Lists

Name of Buyer:

Project:	Unit #:	Block/Floor:	Cash One (1) Year	Deferred Cash DC	In - House DC
I Pre Reservation Requirements (Individual and Corporate)					
1 Purchase Application Form					
2 Deferred Cash Application Form					
3 Loan Application Form					
4 Buyer's Undertaking, to submit certain documents					
5 Photo of Buyer and spouse (if co-buyer) with signature at the back (2x2)					
6 Copy of passport for Buyer working abroad					
7 Community Tax Certificate w/ thumbmark and signature of the buyer					
II Post Reservation Requirement (Individual and Corporate)					
1 Tax Identification Number (and spouse if co-buyer)					
2 Latest Income Tax Return showing sufficient income					
3 Post-dated checks covering downpayments payable to ALHI					
II.i Requirements for Individual					
1 Valid ID					
2 Marriage Contract (for married buyers)					
3 Credit card billing statement for the last three (3) months					
4 Declaration of Good Health and Insurability or Manifestation & Waiver					
II.ii Individuals - Alternative Docs to prove income for those whose ITR					
are insufficient (any one will do)					
1 Copy of Bank Statement for the last 6 months					
2 Copy of Passbook/s for the last 6 months					
3 Proof of non-salary income such as Certificate of Deposits, Commission Vouchers.					
II.iii Additional Requirements for Employed Buyers					
1 Certificate of Employment stating position, length of service and salary					
III.iv Additional Requirements for Self-Employed Buyers					
1 Business Registration (SC or DTI)					
2 Articles of Incorporation ? Partnership and By-Laws					
III.v Additional Requirements for Foreign worker Buyers					
1 Contract of Employment / Certificate of Employment (authenticated by the Philippine Consulate)					
III.vi Additional Requirements for Corporate Buyers					
1 Audited Financial Statement					
2 Articles of Incorporation / Partnership & By-Laws					
3 Business Registration / SEC Registration					
4 Secretary's Certificate or Board Resolution					